

Application Guidelines for 2017 Admission

Division of Disaster and Radiation Medical Sciences Master's Program Fukushima Medical University

*Note: This is a translation of the original Japanese version. The Japanese version is authoritative and always takes precedence over this version.

1. Admission Capacity

Program & Course	Enrollment Quota	Admission Quota
Master's Program in Disaster & Radiation Medical { Medical Sciences Course { Nursing Course	5 5	10

* Includes admission quota for adult students

Please refer to Page 8 for the Course overview.

Please check Fukushima Medical University Web Site for the latest information for the admission.

2. Entrance Examination Schedule

	August Registration	December Registration
Application Period	July 19 (Tue) – July 27 (Wed), 2016	November 14 (Mon) – November 24 (Thu), 2016
Date of Examination	August 5 (Fri), 2016	December 3 (Sat), 2016
Announcement of Result	September 23 (Fri), 2016	January 19(Thu), 2017

*If August exam credits are not conducted December exam, so check by telephone prior to the filing.

3. Qualifications for Application

< Adult Student >

Required to have more than 3 years of practical experiences at Medical Institute, Public and Community Health Care Institute, Governmental Offices and/or any Business Enterprise who meet below stated general admission application criteria.

< General Admission >

Applicants must have one of the following qualifications.

There may be cases where foreign applicants who have received school education in Japan can be qualified for application even if they do not meet the conditions below. For further information concerning your eligibility, please contact Student Affairs Division, Entrance Examination Section.

- (1) Those who have graduated or expect to graduate from a university by March 2017.
- (2) Those who have received or expect to receive by March 2017 a Bachelor's degree from the National Institute for Academic Degrees and University Evaluation.
- (3) Those who have completed or expect to complete 16 years of school education by March 2017.
- (4) Those who have completed or expect to complete, by March 2017, 16 years of school education in countries other than Japan by completing a correspondence course provided by a school in the said country while residing in Japan.
- (5) Those who have completed or expect to complete, by March 2017, a course of study at a foreign educational facility which is located in Japan and is authorized as a university to provide undergraduate courses in the school education system of the said foreign country (a graduate of which must have completed 16 years of school education in the school system). The course of study must match one of those designated by the Minister of Education, Culture, Sports, Science and Technology.
- (6) Those who have completed the specialized courses at a vocational school (limited to courses whose duration must be four years or more and which must be fulfill other conditions stipulated by the Minister of Education, Sports, Science and Technology) on or after the date specified by the Minister, or those expect to compete such courses by March 2017.
- (7) Those who have been approved by the Minister of Education, Culture, Sports, Science and Technology (as stipulated in Ministry Bulletin No.5 in 1953).
- (8) Those who have been enrolled in a university graduate school in accordance with Article 102, Paragraph 2, of the School Education Law and who are recognized by Fukushima Medical University Graduate School as having the academic ability to pursue the master's degree program.
- (9) Those who have been enrolled in a university for three years or longer (including those whose education is estimated equivalent by the Minister of Education, Culture, Sports, Science and Technology) and who are recognized by Fukushima Medical University Graduate School as having acquired specified credits with excellent academic record.
- (10) Those who have been recognized by the graduate school of Fukushima Medical University in its individual qualification screening process as having a scholastic ability equivalent or superior to a university graduate and who at least are 22 years old by March 31 in 2017.

4. Preliminary Screening for Qualification

Those who wish to apply under (8), (9) or (10) above must submit in person or send the required documents (specified in the Section (2) below) and undergo a screening for qualification in advance.

(1) Application Period for Preliminary Screening

August Registration: Monday, July 11 – Friday, July 15, 2016

December Registration: Friday, October 28 – Friday, November 4, 2016

Reception Time: 9:00 AM – 17:00 PM (Except Saturdays, Sundays & holidays)

In the case of mailing, the documents must be sent by registered mail and “Application for the

Master’s Program of the Graduate School” must be written in red ink on the front of the envelope. The documents must reach the office no later than the appointed day above.

(2) Application Document

(i) For applicants who are qualified for application under (8) or (9)

Required Document	Notes
Application Form for Preliminary Screening	Prescribed form
Certificate of Enrollment Period, issued by the educational institute currently attended	Only applicants currently attending university
Academic Transcript, issued by the educational institute currently attended	Only applicants currently attending university Documents must be sealed by educational institute.
Reference Material from the Educational Institute Last Attended	Documents describing qualifications of admission, requirements for graduation, courses of study etc.

(ii) For applicants who are qualified for application under (10)

Required Document	Notes
Application Form for Preliminary Screening	Prescribed form
Certificate of Graduation or Expected Graduation	Issued by the educational institute last attended
Academic Transcript	Transcript issued and sealed by the educational institute last attended
Reference Material from the Educational Institute Last Attended	Documents describing qualifications of admission, requirements for graduation, courses of study etc.
Statement of Research Activities and Achievements (only for relevant applicants)	Only for applicants who have been engaged in research at universities, or research institutes or other facilities Prescribed form
Copies of main research papers and presentations (only for relevant applicants)	Research achievements including research papers, books, research presentation can be submitted for consideration

The applicants may be required to submit documents or certificates other than listed above

when necessary for screening.

(3) Screening Procedure

Preliminary screening for qualification will be made on the basis of submitted application document. In the process of screening, it is possible that applicants may be requested to have an oral examination (interview) when necessary for screening.

(4) Notification of Results

Applicants will be notified of the results of the Preliminary Screening for Qualification by mail prior to the application period.

(5) Office of Application

Entrance Examination Section
Student Affairs Division
Fukushima Medical University
1 Hikarigaoka, Fukushima-shi
Fukushima 960-1295 JAPAN
Tel +81-24-547-1093 (direct line)

5. Application Procedure

(1) Application Period

August Registration: Tuesday, July 19 – Wednesday, July 27, 2016

December Registration: Monday, November 14 – Thursday, November 24, 2016

Reception Hours: 9:00 AM – 17:00 PM (Except Saturday, Sunday & holiday)

In the case of mailing, the application document must be sent by registered express mail and must reach the office no later than the last appointed day above.

(2) Office of Application

Entrance Examination Section
Student Affairs Division
Fukushima Medical University
1 Hikarigaoka, Fukushima-shi
Fukushima 960-1295 JAPAN
Tel +81-24-547-1093 (direct line)

(3) Application Document

All application document must be enclosed in the envelope attached to this booklet.

Required Document	Notes
Application Form	Prescribed form
Photo Identification Card	Prescribed form Paste a photograph on the space provided on the card. The

Examination Admission Card	photograph should have been taken within three months prior to application and should be 4cm long by 3cm wide, clearly displaying a frontal, hatless view of the upper part of the body.
Statement of Application Purpose	Prescribed form or equivalent document created by personal computer or other device
Certificate of Graduation or Expected Graduation	Certificate of completion or expectation to complete the degree, issued and sealed by the educational institute last attended Applicants who qualify under (2) must submit certificate of Bachelor's degree conferment or certificate of receipt of an application form for Bachelor's degree conferment. The applicants who have already submitted this certificate for Preliminary Screening for Qualification do not have to submit it again.
Academic Transcript	Transcript issued and sealed by the educational institute last attended The applicants who have already submitted this certificate for Preliminary Screening for Qualification do not have to submit it again.
Employer's Permit to Take Examination	Prescribed form completed by the applicant's superior or the director of the institute or organization where the applicant is currently employed
Application Fee	30,000 yen After paying the fee by Japanese postal transfer, paste the Receipt of Payment on the specified space on the Application Form. Post office transfer fee is to be paid by the applicant.
Certificate of Foreign Resident Registration	International students must submit the Certificate of Foreign Resident Registration.
Envelope for Delivery of Examination Admission Card	Affix a stamp/stamps for 362 yen, and write full name, address and postal code on the attached envelope for delivery of Examination Admission Card.

- Notes:
1. Incomplete or incorrect document will not be accepted.
 2. Admission might be canceled even after matriculation if any of application document are falsified or fabricated.
 3. Application document submitted on applying and application fee once paid will not be returned.
 4. In the case that applicants' name is different from any certificates required above by marriage etc. , please submit Koseki Shohon.

6. Selection Procedure

The applicants will be selected based on comprehensive evaluation of the results of essay and oral examination and the information given in the submitted application document.

7. Examination Date, Time and Place

Date	Examination Subject	Time	Place
August Registration Friday, August 5 2016	Written Examination (Essay)	9:00 - 10:30	School of Medicine Fukushima Medical University
December Registration Saturday, December 3 2016	Oral Examination (Interview)	11:00 -	

*If the August exam credits are not conduct exam December.

8. Examination Instructions

- (1) On the day of examination, without fail, bring your examination admission card. If you forget to bring your card, go to the examination headquarters, explain and get another card. Because the card is also necessary at the admission procedure, keep it carefully after the examination.
- (2) Examinees must be in the examination room by 8:30 AM to receive examination instructions.
- (3) Examinees who are late will be admitted to the examination up to 20 minutes after the start of the written examination. Time for examination will not be extended.
- (4) Turn off cell phones before entering the examination room.
- (5) The only things allowed on the desk during the examination are: examination admission card, writing instruments and watch (with no function other than a watch).

9. Announcement of Successful Applicants

August Registration : Friday, September 23, 2016

December Registration : Thursday, January 19, 2017

- (1) The examinee numbers of successful applicants will be posted on the Building No.6 south outdoor bulletin board. Official notification of result will also be issued and mailed with admission documents and instructions for its procedure to successful applicants.
- (2) The examinee numbers of successful applicants will also be posted on the website of Fukushima Medical University: <http://www.fmu.ac.jp/>.
- (3) Inquiries by telephone will not be accepted.

10. Admission Procedure

Complete the admission procedures at the admission office within the period of admission.

(Successful applicants will be individually notified of detailed information about admission procedures.)

- (1) Period of Admission Procedure

Thursday, January 19 – Friday, January 29, 2017

Reception Hours: 9:00 AM – 17:00 PM (Except Saturdays & Sundays)

In the case of mailing, the required documents and certificates for admission must be sent to the office indicated below by registered express mail and must arrive before the

end of admission period.

(2) Admission Fee and Tuition

(i) Admission Fee: 282,000 yen (tentative fee. Payment must be made at time of admission.)

(ii) Annual Tuition: 535,800 yen (tentative fee. Payment is made in two installments: April and October.)

Note: The amount of Admission Fee and Annual Tuition are subject to change. If the tuition is revised after enrollment, the revised amount will be applied from the time of the revision.

(3) Office for Admission Procedures

Educational Affairs Section

Student Affairs Division

School of Medicine

Fukushima Medical University

1 Hikarigaoka, Fukushima-shi, Fukushima 960-1295, Japan

Tel: +81-24-547-1095 (direct line)

11. Important Notes Concerning Admission Procedure

- (1) Any document submitted for admission procedures and admission fee once paid will not be returned.
- (2) If applicant has not completed the admission procedure within the specified period, she or he will be considered to have declined admission.
- (3) If successful applicant unable to graduate from university or unable to have Bachelor's degree conferred, admission will be cancelled even after the applicant has completed admission procedures and has been enrolled.

12. Handling of Personal Information

Personal information such as applicant's name, gender, date of birth, address etc. provided in application document is used only for the purpose of entrance examinations, admission procedures, and scholarship applications, student-supporting affairs and study guidance after enrollment.

Division of Disaster and Radiation Medical Sciences Course Overview

1. Aim and Mission

This Master's Program is jointly developed and established with Nagasaki University and Fukushima Medical University, and has 2 courses (Medical Sciences Course and Nursing Course) which are to foster professionals who are able to engage in disaster and radiation related medical science field by leaning academic knowledge and expert knowledge.

Medical Sciences Course

Aim to foster professionals who are able to engage in various disaster response both foreign and domestic based on the expert knowledge. These include, but not limited to Disaster Medical Response including Radiation Disaster, Disaster Readiness Plan, Medical Activities and Mental Health Care at evacuation center or temporary housing complex, and Risk Communication.

Nursing Course

Aim to foster Nurses and Health Nurses who are able to engage in the field of Clinical Radiology based on the specialized knowledge of Radiation Protection and Radiation Health Risk Communication/

2. Program and Course

(1) Program and Standard Duration of Study

This is a Master's program officially requiring two years for completion.

3. Degree Conferment

In order to receive a Master's degree, students are required to enroll in the program for two years or longer, complete the prescribed course of subjects, submit a master's thesis based on their original research, and successfully pass a review of the thesis and the final examination.

4. Scholarship Fund

Scholarship from the Japan Student Services Organization is available. If students are unable to receive the scholarship from this organization, they may be eligible for the scholarship provided by Fukushima Medical University.

5. Tuition Exemption System

Graduate students who, for financial reasons, have severe difficulties in paying their tuition fees and have excellent academic records may be eligible for tuition exemption.

6. System for an Extended Period of Study

Students who are unable to complete the course work in the prescribed two years by the regular employment or for other reasons, may apply for an extension, which the system will allow.